



DMV AUTO REGISTRATION CHECKLIST

Please bring the following documents.

Client Information

- Full Name
- Contact Info
- Driver's License or State ID

Vehicle Information

- Make/Model/Year
- VIN
- License Plate (renewal)
- Current Registration (renewal)
- Odometer (if required)
- Proof of Insurance

Required Documentation – New Registration

- Vehicle Title
- Bill of Sale/Purchase Receipt
- VIN verification (if required)
- Proof of insurance
- Payment for fees

Required Documentation – Renewal

- Current registration
- Proof of insurance
- Emission/Safety inspection (if required)
- Payment for renewal fees

Transfer / Other DMV Services

- Title signed to new owner
- Odometer disclosure (if required)
- Power of attorney (on behalf of client)

DMV Process Assistance

- Complete forms



- Schedule appointments
- Submit documents in-person/online
- Track processing status
- Provide updated registration & plates

Additional Notes

- Verify state-specific requirements
- Notify DMV of address changes
- Assist with lienholder documentation
- Guidance on specialty plates/renewals/duplicates